Hires at HOME
Cinemas & Event Space

Contact hires@homemcr.org / 0161 212 3436 / 07788 261632
HOME offers private film screenings and hires for presentations in our cinemas.

For film screenings, the relevant distributor will charge for the rights. This cost will be added to your final invoice.

**Seating capacity**

<table>
<thead>
<tr>
<th>Cinema</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cinema 1</td>
<td>227 + 3 wheelchair spaces</td>
</tr>
<tr>
<td>Cinema 2</td>
<td>147 + 2 wheelchair spaces</td>
</tr>
<tr>
<td>Marina’s Cinema</td>
<td>58 + 1 wheelchair space</td>
</tr>
<tr>
<td>Cinema 4</td>
<td>33 + 2 wheelchair spaces</td>
</tr>
<tr>
<td>Cinema 5</td>
<td>36 + 2 wheelchair spaces</td>
</tr>
</tbody>
</table>

The following formats are utilised to show films at HOME:

DCP (Digital Cinema Package) / Blu-Ray / DVD / DigiBeta / Digital downloads.

For presentations, please ensure your laptop has HDMI or Thunderbolt.

Due to the demands of our public cinema programme, availability for private screenings is extremely limited at our busiest times (evenings and weekends) and in Cinema 1.

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Cinema Hire - Prices

Please note - your set up time must be included in the times below.

- Cinema 1
  Prices on request

- Cinema 2
  Mon – Sat morning (08:30 – 12:30) one hour from £450
  Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,800
  Mon – Thu evening (18:00 or 20:00 start) two hours from £3,500
  Day hire 09:30-17:30 £4,950

- Marina’s Cinema
  Mon – Sat morning (08:30 – 12:30) one hour from £350
  Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,200
  Monday – Thu evening (18:00 or 20:00 start) two hours from £2,000
  Day hire 09:30-17:30 £3,950

- Cinema 4 or 5
  Mon – Sat morning (08:30 – 12:30) one hour from £200
  Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,000
  Mon – Thu evening (18:00 or 20:00 start) two hours from £1,750
  Day hire 09:30-17:30 £2,950

All prices exclude VAT at the current rate.
Discounts are available for NHS, schools and registered charities. We have a special rate for new filmmakers on hires before 12:30.

Set up time must be included in the above.
A 10% non-refundable deposit secures your booking.
Ideally, we require 8-12 weeks’ notice to book a cinema slot.

Cancellation Policy - If the hire is cancelled by the customer, the following amounts will be due:
Less than 14 days’ notice in writing - 100% of hire fee due
14-30 days’ notice in writing - 75% of hire fee due
30+ days’ notice in writing - 50% of hire fee due

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Cinema Hire - Equipment

All cinema hires include use of the cinema, free wifi and a lectern, plus Projection and Customer Service staff if applicable. In addition, the following microphones are available for use in each space:

- Cinema 1 & Cinema 2
  ▶ 7 x wired microphones
  ▶ 3 x gooseneck tabletop microphones
  ▶ 4 x headset microphones
  ▶ 2 x wireless handheld microphones

- Marina’s Cinema
  ▶ 4 x wireless handheld microphones

- Cinema 4 & Cinema 5
  ▶ No microphones available
Our second floor, glass-fronted Event Space is an ideal venue for meetings, presentations and training courses during the day as well as corporate hospitality, networking and social events in the evening.

Examples of room layouts and maximum capacities:

- **Boardroom style**: Up to 25 (horseshoe of trestle tables)
- **Theatre style**: Up to 80 (8 rows of 10 chairs)
- **Workshop style**: Up to 54 (9 trestle tables of 6)
- **Classroom style**: Up to 45 (9 trestle tables of 5)
- **Party style**: Up to 99 (standing, with tall tables and occasional seating)

The Event Space contains a fully stocked bar, including beers and ales on tap. For a day hire, we can also include our Cinema Bar as a breakout space – please note, this is not a private room.

If you’re looking for a unique wedding space, HOME is the perfect venue. We have a wedding license and our dedicated team will help to ensure your big day is perfect.
Event Space Hire - Prices

A 25% non-refundable deposit confirms your booking.
Cancellation Policy - If the hire is cancelled by the customer, the following amounts will be due:
Less than 14 days’ notice in writing - 100% of hire fee due
14-30 days’ notice in writing - 75% of hire fee due
30+ days’ notice in writing - 50% of hire fee due

Event Space

<table>
<thead>
<tr>
<th>Time</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:30 – 13:30 or 14:00 – 17:30</td>
<td>£300</td>
</tr>
<tr>
<td>09:30 – 17:30</td>
<td>£450</td>
</tr>
<tr>
<td>18:00 – 23:00</td>
<td>£400</td>
</tr>
<tr>
<td>08:30 arrival</td>
<td>£125</td>
</tr>
<tr>
<td>Additional hour after 09:30</td>
<td>£100</td>
</tr>
</tbody>
</table>

Exclusive use of Terrace (can only be booked with Event Space)

<table>
<thead>
<tr>
<th>Time</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:30 - 13:30</td>
<td>£100</td>
</tr>
<tr>
<td>14:00 - 17:30</td>
<td>£100</td>
</tr>
<tr>
<td>09:30 - 17:30</td>
<td>£175</td>
</tr>
<tr>
<td>09:30 - 17:30</td>
<td>£175</td>
</tr>
<tr>
<td>18:00 - 23:00</td>
<td>£175</td>
</tr>
</tbody>
</table>

All prices exclude VAT at the current rate.
Please note - your set up time must be included in the times above.

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Event Space Hire - Equipment

Equipment included within the standard hire:

- 70-inch 4k Ultra HD LED TV - connects with HDMI, cable is supplied
- 5000 Lumens Projector - connects with HDMI
- Motorised Projection Screen 350cm (W) x 220 (H) 16:10 ratio
- 1 x 8 Channel Mixing Desk
- 1 x VUE audio Technik sound system comprising of:
  - 1 x Pair of 1-8 Compact Full Range Active Speakers
  - 1 x is-26 Compact Surface mount Subwoofer
  - Auxiliary cable connected to PA system
- 3 x wireless microphones
- 1 x flipchart with pad and pens (additional available at £15+VAT each)
- Lectern
- Coat rails
- Free Wi-Fi
- Laptop available at £35+VAT

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Frequently asked questions

What information do you need from me?
To enable us to supply you with an accurate quotation, please provide our Event Team with date/day, start and end time (including set up time) and the number of attendees. For cinema hires, please also include the film title and release date.

Is there parking?
There is a Q-park next to HOME. You and your guests can receive a discount of 25% when you pre-book your car park ticket online, using the code: HOMEMCR25.

Do you have anywhere to unload large deliveries?
We can accept some deliveries through the arches on Whitworth Street West, and this must be pre-booked. Access is via the bollards and will involve you driving through the pedestrian areas of the estate. Please discuss your requirements with the Events team well in advance of your event.

Can we decorate the spaces?
Yes, provided that all decorations are non-flammable, non-marking, removed at the end of your event and nothing is stuck to paintwork.

Is HOME accessible?
There are three levels to the building, including the ground floor and these can all be accessed via the lifts. There are accessible toilets on all levels and the All Gender toilets are located on the Ground Floor. If you have any further requirements, please discuss them with us ahead of your event.

What events are not suitable to host at HOME?
Charity fundraising events, paid for ticketed film screenings or theatre shows, live sports, religious services, dance schools/competitions, hypnotists, live bands, private sit-down dinners, festivals or fairs, parties for teenagers, 18th or 21st birthday parties.

Do you pay commission to agencies?
As a registered charity, HOME does not pay commission to agencies.

Can I livestream my event?
We do not supply the equipment needed to livestream your event but you are welcome to bring this along.

How much notice do you need?
Our spaces are in popular demand and often booked up months or even years in advance, so we recommend booking as soon as possible. As a minimum, we require at least 12 weeks’ notice to be able to schedule a private hire in the cinemas. For the Event Space please allow at least seven days.

Do you allow corkage?
We don’t allow corkage for events, we have a variety of drinks packages available. Please speak to the Catering Team for more details.

Can we bring our own catering?
We don’t allow external catering. We have an extensive function menu and are always happy to discuss other options with you.

Can I bring my favourite film on DVD to watch in the cinema?
It is not possible to bring your own DVD – once you have selected a film title, we will contact the relevant distributor, obtain a licence fee and arrange for the film to be delivered to HOME. The licence fee will be added to your final bill.

Other
The hirer may not use the name “HOME” or “Greater Manchester Arts Centre”, in any of its advertising or publicity for the event (other than describing the location of the event) without the prior written approval of HOME.

Do you have space for larger drinks receptions?
Our Ground Floor Bar can be hired for drinks receptions of up to 170 people – contact functionsandevents@eatdrinkhome.co.uk to discuss your options.

Do you hire out your Theatre spaces?
We have very limited availability for our Theatre spaces, and they usually require at least nine months’ notice. Please contact hires@homemcr.org for availability and information.

What is the discount for Members?
HOME members receive 10% discount on room hire.